Graduate Application for Admission

Master of Science in Management (M.S.M.) Program
On-Site @ VACO -- Fall 2014
Metropolitan School of Professional Studies
Please type or print.

ADMISSIONS REQUESTED

☐ Fall 20__ ☐ Spring 20__ ☐ Summer 20__ ☐ Full-time ☒ Part-time

Have you applied to CUA before? ☐ Yes ☐ No If yes, year applied _____________________________

Have you attended CUA before? ☐ Yes ☐ No If yes, dates attended ___________________ Student ID ____________

STUDENT DATA

Legal Name
As it appears on legal documents

First Name ___________ Full Middle Name ___________ Last Name ___________

Nickname __________________ Maiden Name __________________ Suffix ☐ Jr. ☐ II ☐ III ☐ Other ________

Gender ☐ Male ☐ Female Social Security Number ________ – _______ – ________

Birth Date mm / dd / yyyy E-mail Address ____________________________________________

Business Phone Number (_______) _______ - ____________ Home Phone Number (_______) _______ - ____________

Permanent Home Address _____________________________________________________________

If different from above, please give your current address to which all admissions information will be sent.

Mailing Address ________________________________________________________________

Current Mailing Address valid until ______________________________

Citizenship ☐ U.S. Citizen ☐ Dual U.S. Citizen ☐ U.S. Permanent Resident ☐ Other Citizenship

Country(ies) of Citizenship ____________________________________________

Do you hold a visa to the U.S.? ☐ Yes ☐ No If yes, visa type ________________________________

Will you require a visa? ☐ Yes ☐ No

OPTIONAL INFORMATION (Information provided is not used in a discriminatory manner.)

If you wish to be identified with a particular group, please check all that apply:

1) Are you Hispanic/Latino? ☐ Yes, Hispanic or Latino (including Spain) ☐ No

2) Regardless of your answer to the prior question, please select one or more of the following ethnicities that best describe you:

☐ American Indian or Alaska Native (including all Original Peoples of the Americas) Are you enrolled? ☐ Yes ☐ No

☐ Asian (including Indian subcontinent and Philippines) ☐ Black or African American (including Africa and Caribbean)

☐ Native Hawaiian or Other Pacific Island (Original Peoples) ☐ White (Including Middle Eastern)

Please describe your background ________________________________________________________________

Military Status ☐ Not Applicable ☐ Active ☐ Inactive ☐ Retired ☐ Reserve: Branch ________________________________
Application for Graduate Admission (Cont.)

Religious Preference

☐ Buddhist  ☐ Hindu  ☐ Muslim  ☐ Jewish
☐ Catholic

If Roman or Eastern Catholic, specify your (arch) diocese

☐ Christian

Specify denomination

☐ Other

Seminarian

☐ Yes  ☐ No  If Yes: ☐ Diocesan  ☐ Religious Formation Residence ________________

DESIRERED PROGRAM OF STUDY

To complete the following, consult the enclosed list of graduate degree programs or visit http://admissions.cua.edu.

School

☐ School of Architecture and Planning
☐ School of Arts and Sciences
☐ School of Canon Law
☐ School of Engineering
☐ School of Library and Information Science
☐ Benjamin T. Rome School of Music
☐ School of Nursing
☐ School of Philosophy
☒ Metropolitan School of Professional Studies
☐ National Catholic School of Social Service  For NCSSS: ☐ Transfer  ☐ Advanced Standing
☐ School of Theology and Religious Studies

Degree

☐ Doctoral
☒ Master’s
☐ Certificate
☐ Other (please indicate) ________________________________

Program  M.S.M. @ VACO

Concentration ________________________________ (required for School of Nursing and two-year Master of Architecture Program)

EDUCATIONAL DATA

List all colleges/universities where you have taken courses for credit. Please submit official transcripts.

<table>
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<tr>
<th>Name/Location</th>
<th>Major</th>
<th>Degree Awarded (e.g., B.A., M.A., Ph.D.)</th>
<th>Graduation Year (if applicable)</th>
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Application for Graduate Admission (Cont.)

TEST INFORMATION

**GRE**
- Date (taken, scheduled, or planned to be taken)  |  Verbal  |  Quantitative  |  Writing  \\
- Date (taken, scheduled, or planned to be taken)  |  Verbal  |  Quantitative  |  Writing  \\

**MAT**
- Date (taken, scheduled, or planned to be taken)  |  Score  \\

Test of English Proficiency (TOEFL or IELTS)
- Test  Date (taken, scheduled, or planned to be taken)  |  Overall Score  \\
- Test  Date (taken, scheduled, or planned to be taken)  |  Overall Score  \\

EMPLOYMENT HISTORY

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<th>Current Employer</th>
<th>Location</th>
<th>Title/Position</th>
<th>Full or Part Time</th>
<th>Receiving Tuition Benefits (Yes/No)</th>
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RECOMMENDATIONS

*Please list individuals who will provide recommendations.*

Name  |  Title/Organization  \\
|      |                        \\
|      |                        \\
|      |                        \\

RÉSUMÉ

*Please feel free to include an updated résumé, which may list academic awards and honors, professional, cultural and volunteer activities, as well as employment history.*
1) Have you ever been found responsible for a disciplinary violation at any educational or professional institution (or the international equivalent), whether related to academic misconduct or behavioral misconduct, that resulted in your probation, suspension, removal, dismissal, or expulsion from the institution?  
☐ Yes  ☐ No

2) Have you ever been convicted of a misdemeanor, felony, or other crime?  
☐ Yes  ☐ No

If you have answered yes to either or both questions, please attach a separate sheet of paper that gives the approximate date of each incident and explains the circumstances.

The applicant understands and agrees that this application and any other information received by the Office of Graduate Admissions are property of The Catholic University of America and shall be considered confidential. An enrolled student’s access to his/her educational records is governed by CUA’s Student Records Policy. Certain items are excluded from access, including letters of recommendation to which the student has previously waived access.

It is further agreed and understood by the applicant that The Catholic University of America is a private institution and, as such, retains the right to terminate a student’s matriculation at any time his or her academic performance is seriously deficient or his or her conduct becomes injurious to the maintenance of good order or disruptive to the academic atmosphere.

The applicant affirms the information and statements contained in this application are, to the best of his/her knowledge, true, correct, and complete. The applicant agrees to promptly notify The Catholic University of America of any changes to this application.

Signature ___________________________ Date _____ / ____ / ______

The Catholic University of America
Office of Graduate Admissions
620 Michigan Ave., N.E.
Washington, DC 20064

Telephone: 202-319-5057 • Toll Free: 1-800-673-2772
Website: http://admissions.cua.edu
The Catholic University of America admits students of any race, color, national or ethnic origin, sex, age, or disability to all the rights, privileges, programs, and activities generally accorded or made available to students at the university. It does not discriminate against students or applicants for admission, or employees or applicants for employment on the basis of race, color, national or ethnic origin, or on the basis of sex, age, or disability, in the administration of its educational or admissions policies or in any aspect of its operations.

**STUDENT HANDBOOK**

Information on student responsibilities, the aid renewal process, required standards of academic progress, eligibility requirements, services for students with disabilities, the university drug and alcohol policies, and other valuable information are available in the Student Handbook. To obtain a copy of the Student Handbook call 202-319-5714 or visit http://studentlife.cua.edu.

**REQUIRED TITLE IV AND TITLE IX DISCLOSURES**

By law the availability of certain information about CUA must be disclosed to all prospective students. This includes information on financial assistance, costs of attendance, accreditation, the Department of Public Safety Annual Report (which includes information on campus security and crime statistics, crime prevention tips, and the Safe Ride program), graduation rates, and athletic program participation rates. This information is available online at http://counsel.cua.edu/ StudLife/publications/consumer info.cfm. Paper copies of this information may be obtained by contacting the Office of General Counsel at 202-319-5142 or via e-mail at cua-generalcounsel@cua.edu.

**STUDENTS WITH DISABILITIES**

Disability services designed to support and encourage the integration of students with disabilities into the mainstream of the university community are provided through the Office of Disability Support Services. To be eligible for services at CUA, students must register with DSS and submit documentation of disability. For more information on services or documentation requirements and registration procedures, please contact the Office of Disability Support Services at 202-319-5211, TTY 202-299-2899, e-mail cua-disabilityservices@cua.edu or visit the DSS website at http://disabilityservices.cua.edu.

Information regarding accreditation and licensing is available in the Graduate Announcements or online at http://home.cua.edu. Accreditation documents are available in the Office of the Provost. Copies will be made available upon request.

Information regarding Teacher Education Programs Reporting and Disclosure Requirements under Title II 20 U.S.C § 1027 (f) can be obtained by calling the Department of Education at Catholic University at 202-319-5800.